

LAUREL SCHOOL

2008-2009 ADMISSIONS PROCESS



APPLICATION PROCESS

- Complete and return a preschool or elementary application with a non-refundable application fee of \$50.00.
- You will receive a letter informing you of the acceptance decision along with an enrollment packet.

ENROLLMENT PROCESS

- Complete enrollment contract with a 10% tuition deposit and return to the school by 2/29.
- Attach a current photo to the enrollment contract.
- Complete Extended Care Sheet, if applicable.
- Complete Payment Plan Sheet.
- Send records from prior school, if applicable.
- Send a copy of a Birth Certificate.
- Send a Physician Signed Health Form and Immunization Record.
Exams for preschool expire annually.
Exams for elementary expire every two years.
- Send a Lead Screening Test (if not on the health form).
Required twice before age 3.
- Read the Student Handbook, sign Acknowledgement Page and return to the school.

FINANCIAL PROCESS

When we have received your contract and deposit, we prepare a financial account summary which will detail the payment option and plan you have opted.

Payment in full or the first installment is due by or on 7/1.

If you have opted to buy lunch or snacks, you will be billed separately from your tuition installments and payment is due in full before the start of school. Due to special pricing for advance ordering there are no refunds.

START OF SCHOOL

School supplies should be sent along with your child on their first day of school.

If you have any questions before the start of school, please feel free to contact the office at 508-896-4934.